



**Wintergold Arts & Crafts Fair  
November 24 & 25, 2017**

## **VENDOR INFORMATION SHEET**

**WINTERGOLD** is an annual Christmas Fair of unique, handcrafted arts and crafts. It is coordinated by volunteers from the Smithers Art Gallery.

The purpose of **Wintergold** is to raise funds for the continued operation of the Smithers Art Gallery and to offer the public an opportunity to purchase the special work of artisans.

Spaces are on the main floor and the second floor of the Central Park Building in Smithers. Table fees are given on the Vendor Application Form. **Vendors are responsible for supplying their own 6'x2.5' table or display.**

### **WHAT WE ARE LOOKING FOR:**

- High quality craftsmanship with exceptional design, technique and function
- All items must be handcrafted by the exhibitor

### **SHOW DATES & HOURS:**

Friday, November 24 from 5-9pm  
Saturday, November 25 from 10am-4pm

### **SETUP AND TAKEDOWN:**

Booth setup is Friday, November 24 from 11am-4pm  
Take down is Saturday, November 25 after 4pm

Vendors are responsible for setup, their own display (limited plug-ins available) and staffing their retail space and must stay until the end of the show on Saturday at 4pm. The Smithers Art Gallery is responsible for: overall coordination, marketing and promotion, clean-up and odds and ends.

### **GENERAL INFORMATION:**

- **Vendors selling food products:**
  - **Vendors must have written approval from Northern Health allowing sale of their products.**
  - **Vendors offering open food products and wishing to sample will be assigned to the landing on the second floor. No open food products or sampling is permitted in the dance studio or the gallery.**
- Make cheques payable to "Smithers Art Gallery".
- Payment must be received by October 17, 2017.
- All applicants will be notified whether or not they have been accepted by October 24, 2017.
- **No open flames allowed**

**For more information contact:**

Smithers Art Gallery

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